

RESOLUTION OF THE STATE COMMITTEE FOR STANDARDIZATION  
OF THE REPUBLIC OF BELARUS

May 26, 2017 No. 41

**On approval of the Rules for maintaining the register of the National Accreditation System of the Republic of Belarus**

Based on subclause 1.6 of clause 1 of Article 7 of the Law of the Republic of Belarus of October 24, 2016 "On assessment of conformity with technical requirements and accreditation of conformity assessment bodies", the State Committee for Standardization of the Republic of Belarus DECIDES:

1. Approve the attached Rules for maintaining the register of the National Accreditation System of the Republic of Belarus.
2. This resolution comes into force on July 30, 2017.

Chairman

V.V. Nazarenko

APPROVED

Resolution  
State Committee for  
Standardization of the Republic  
of Belarus 05.26.2017 No. 41

**RULES**

**maintaining the register of the National accreditation system of the Republic of Belarus**

**CHAPTER 1**

**GENERAL PROVISIONS**

1. These Rules determine the procedure for maintaining the register of the National Accreditation System of the Republic of Belarus (hereinafter referred to as the NSA Register) and establish legal, organizational and technical requirements for ensuring its maintenance.

2. For the purposes of these Rules, the terms and their definitions are used in the meanings established by Article 1 of the Law of the Republic of Belarus of October 24, 2016 "On assessment of conformity with technical requirements and accreditation of conformity assessment bodies" (National Legal Internet Portal of the Republic of Belarus, October 29, 2016, 2 /2435).

**CHAPTER 2**

**PROCEDURE FOR FORMATION AND MAINTENANCE OF THE REGISTER OF NSA**

3. The NSA register is an information resource and is maintained electronically using an automated system by making register entries.

The NSA Register is an official and publicly available source of information about the results of accreditation work and about accredited entities, as well as the actual (current) status (valid, suspended, renewed, cancelled) of accreditation certificates, information about which is included in the NSA Register (hereinafter referred to as the certificate accreditation).

4. Financing of work on maintaining the Register of NSA is carried out at the expense of the accreditation body, funds of accredited entities received as part of the implementation of relevant agreements, as well as other sources not prohibited by the legislation of the Republic of Belarus.

5. Maintaining the Register of NSA by entering information into the Register of NSA, its processing, storage and provision, protection are carried out by the republican unitary enterprise "Belarusian State Accreditation Center" in compliance with the requirements established by the legislation of the Republic of Belarus in the field of information, informatization and information protection.

6. The structure of the NSA Register is presented in sections:
  - testing laboratories;
  - calibration laboratories;
  - inspection bodies;
  - calibration laboratories;
  - proficiency testing providers;
  - medical laboratories;
  - certification bodies;
  - reserve.
7. Sections of the NSA Register contain the following information:
  - 7.1. regarding the accreditation certificate:
    - registration number of the accreditation certificate;
    - date of registration of the accreditation certificate;
    - validity period of the accreditation certificate;
    - valid (current) status (valid, suspended, partially suspended, cancelled) of the accreditation certificate;
    - date of status change;
    - designation of the fundamental standard;
    - valid (current) scope of accreditation;
    - information on decisions made by the accreditation body on accreditation, indicating the dates of decisions;
  - 7.2. in relation to a legal entity:
    - full and short name (if available);
    - location address;
    - departmental subordination;
    - registration number in the Unified State Register of Legal Entities and Individual Entrepreneurs;
    - Contact details;
    - position, surname, first name, patronymic (if any) of the manager;
    - information on monitoring, periodic competency assessment with on-site assessment, re-accreditation and other competency assessment activities (if necessary);
  - 7.3. in relation to a structural unit of a legal entity:
    - full and short name (if available);
    - location address;
    - Contact details;
    - position, surname, first name, patronymic (if any) of the manager;
    - information on monitoring, periodic competency assessment with on-site assessment, re-accreditation and other competency assessment activities (if necessary).
8. The information specified in paragraph 7 of these Rules is entered after registration of the accreditation certificate in the NSA Register.
9. The accreditation certificate is assigned a registration number in accordance with the structure in accordance with Appendices 1 and 2 to these Rules. Previously used registration numbers of accreditation certificates are not reassigned.
10. Information about accreditation, changes (additions), suspension, renewal, cancellation of the accreditation certificate, passing a periodic assessment of competence is entered into the Register of NSA based on the decision of the accreditation body. Other information provided for in paragraph 7 of these Rules, not related to actions in relation to the accreditation certificate, is entered into the NSA Register on the basis of data received from the accredited entity.

### **CHAPTER 3**

#### **PROVIDING INFORMATION FROM THE NSA REGISTER**

11. Information from the Registry of NSA specified in paragraph 7 of these Rules is open and publicly available. Access to information is provided through the global computer network

Internet.

12. The accreditation body places the information contained in the Register of NSAs on its official website within ten working days from the date of entry into the Register of NSAs.

Appendix 1 to the Rules  
for maintaining the register  
of the National  
Accreditation System of  
the Republic of Belarus

**Structure of the registration number of the  
accreditation certificate of certification bodies**

**BY/112 XXX . YY .**

**Serial number of the certification body as part of a legal  
entity<sup>1</sup>**

**Certification body code<sup>2</sup>**

**Code of the Republic of Belarus<sup>3</sup>**

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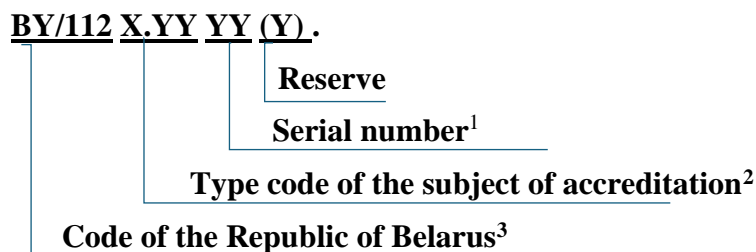
<sup>1</sup>The serial number of the certification body assigned by the accreditation body (separated by a dot from the certification body code).

<sup>2</sup>Certification body code assigned by the accreditation body (separated by a space from the code of the Republic of Belarus).

<sup>3</sup>Code of the Republic of Belarus in accordance with the national classifier of the Republic of Belarus OKRB 017-99 "Countries of the World", approved by Resolution of the State Committee for Standardization, Metrology and Certification of the Republic of Belarus dated June 16, 1999 No. 8 "On approval, implementation, amendment and cancellation state standards, classifiers and guidance documents."

Appendix 2 to the Rules  
for maintaining the register  
of the National  
Accreditation System of  
the Republic of Belarus

**Structure of the registration number of the accreditation certificate of laboratories,  
inspection bodies, proficiency testing providers, legal entities conducting state tests and  
metrological certification**



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<sup>1</sup> The serial number is assigned by the accreditation body when it is entered into the NSA Register (separated by a dot from the type code of the accreditation subject)

<sup>2</sup> Code of the type of accreditation subject (separated by a space from the code of the Republic of Belarus):

- 1 and 2 – for testing laboratories
- 3 – for calibration laboratories;
- 4 – for inspection bodies;
- 5 – for calibration laboratories;
- 6, 9 – (reserve);
- 7 – for provider organizations;
- 8 – for medical laboratories.

<sup>3</sup> Code of the Republic of Belarus in accordance with the national classifier of the Republic of Belarus OKRB 017-99 “Countries of the World”, approved by Resolution of the State Committee for Standardization, Metrology and Certification of the Republic of Belarus dated June 16, 1999 No. 8 “On approval, implementation, amendment and abolition of state standards, classifiers and guidance documents.”